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#### Financial Assistance Award

DENALI COMMISSION 510 L Street, Suite 410 Anchorage, Alaska 99501 (907) 271-1414 (phone) (907) 271-1415 (fax) www.denali.gov

**CFDA Number** 

Award Number	01134-00				
Award Title	Denali Training Fund				
Performance Period	June 15, 2009 through June 30, 2014				

**Recipient Organization & Address** 

State of Alaska Department of Labor and Workforce Development P.O. Box 21149

Juneau, AK 99802

Authority 112 Stat 1854

Officer Certification

Jennifer Price 06/18/2009

90.100

**Phone:** (907) 269-4551

**Recipient DUNS # 809386550** 

TIN # 926001185

#### **Cost Share Distribution Table**

**Denali Commission Finance** 

Atime Code	New Funding		Prior Perio	Total		
Accounting Code	Denali Commission	Other Contributors	Denali Commission	Other Contributors	Total	
95670000AL	\$1,026,914.00		\$0.00		\$1,026,914.00	
	\$0.00		\$0.00		\$0.00	
	\$0.00		\$0.00		\$0.00	
	\$0.00		\$0.00		\$0.00	
	\$0.00		\$0.00		\$0.00	
		\$0.00		\$0.00	\$0.00	
		\$0.00		\$0.00	\$0.00	
		\$0.00		\$0.00	\$0.00	
		\$0.00		\$0.00	\$0.00	
		\$0.00		\$0.00	\$0.00	
Total	\$1,026,914.00	\$0.00	\$0.00	\$0.00	\$1,026,914.00	

This Financial Assistance Award approved by the Federal Co-Chair of the Denali Commission constitutes an obligation of federal funding.

This award is for \$1,026,914.00 to Department of Labor and Workforce Development (hereinafter referred to as the DOLWD). This award is directed to DOLWD to continue the Denali Training Fund (hereinafter referred to as the DTF) which provides public training entities access to training funds that will support training and employment for Denali Commission (hereinafter referred to as the Commission) investments in rural Alaska.

The DOLWD will make available up to a total of \$1,026,914.00 in training funds through the continuation of the DTF via a competitive application process. This process will include an independent review committee assembled by the DOLWD and approved by the Commission's Training Program Manager.

The DTF will provide grants to rural communities, businesses, and organizations for training activities that complement qualified infrastructure projects. Applications for these funds will be reviewed quarterly beginning July 2009 until the grant award of \$1,026,914.00 is completely allocated. Awards will be made to training projects after positive review and negotiations are complete.

Signature of Authorized Official - Denali Commission	Typed Name and Title	Date
Electronically Signed	George Cannelos Federal Co-Chair	06/13/2009

Rev: 05/2008

# **AWARD ATTACHMENTS**

State of Alaska Department of Labor and Workforce Development

01134-00

1. Award Conditions

# Award Conditions to the Financial Assistance Award Between the Denali Commission and Alaska Department of Labor and Workforce Development For the Denali Training Fund June 2009

#### 1. Scope of Work

This award is for \$1,026,914.00 to Department of Labor and Workforce Development (hereinafter referred to as the DOLWD). This award is directed to DOLWD to continue the Denali Training Fund (hereinafter referred to as the DTF) which provides public training entities access to training funds that will support training and employment for Denali Commission (hereinafter referred to as the Commission) investments in rural Alaska.

The DOLWD will make available up to a total of \$1,026,914.00 in training funds through the continuation of the DTF via a competitive application process. This process will include an independent review committee assembled by the DOLWD and approved by the Commission's Training Program Manager.

The DTF will provide grants to rural communities, businesses, and organizations for training activities that complement qualified infrastructure projects. Applications for these funds will be reviewed quarterly beginning July 2009 until the grant award of \$1,026,914.00 is completely allocated. Awards will be made to training projects after positive review and negotiations are complete.

All selected projects under this award will be drafted into project authorizations and routed to the Commission for final approval before the project may proceed.

**Denali Commission Project Specific Training** – The DOLWD will give priority to training for Commission-related infrastructure projects. This includes construction, operation, and maintenance training for local residents to be employed on Commission infrastructure projects for the Transportation, Energy, Economic Development, Solid Waste, Health Facilities, Teacher Housing, and Multi-Use Facilities Programs. This also includes local management training, leadership, and/or capacity-building training.

DOLWD will leverage the DTF to the best of their ability through existing state training programs such as the State Training and Employment Program (STEP) and the Workforce Investment Act (WIA) retraining program.

All Commission funding is intended for use for the scope of work identified in this Award document and under the current MOA between the Commission and DOLWD only. Any balance of funds remaining after the performance period has ended will be returned to the Commission.

#### 2. Milestones

The following milestones are identified as the major steps to be completed as part of the project. "Planned" dates for the first milestone are included here. As part of each progress report, recipients shall update the progress toward meeting these milestones (see section 7, Reporting).

	Planned		Actual				
Milestone	Start Date		Start Date			Total Cost At Completion	
In-Progress	6/15/2009	06/30/2014			0	\$0.00	
Project Close-out	7/01/2014	09/30/2014			0	\$0.00	

#### 3. Award Performance Period

The Award performance period is June 15, 2009 through June 30, 2014. This is the period during which Award recipients can incur obligations or costs against this Award.

#### 4. Direct and Indirect Costs

The cost principles of OMB A-87, Cost Principles for State, Local and Indian Tribal Governments are applicable to this Award. Indirect costs up to 5% are allowable under this Award. Please refer to the cost principles regulations for specific details on other allowable charges under this Award.

## 5. Budget and Program Revisions

The Administrative Circular, A-102, Grants and Cooperative Agreements with State and Local Governments apply to this Award. Please refer to the Administrative Circular for specific details on revisions to this Award. The Administrative Circular requires that the DOLWD will inform the Commission in writing (e-mail, letter, or report) at the earliest possible date of any unanticipated project cost overrun, project schedule delays, or changes in the project scope or changed site conditions.

### 6. Payments

Payments under this Award will be made by electronic transfer in response to a "Request for Advance or Reimbursement", Standard Form 270 (SF-270) submitted by the DOLWD. Requests for advances or reimbursements may be made at the end of each quarter, or as needed after the need has been identified, and should be submitted no later than 30 days after the federal quarter. The SF-270 must be submitted to the Commission via fax, e-mail (finance@denali.gov) or mail in order for payment to be processed. The form is available on the OMB website:

http://www.whitehouse.gov/OMB/grants/grants\_forms.html. Payments shall be made in accordance with OMB A-102. Please contact the Commission's Finance Manager at

(907)-271-1414 for further information about submitting this form. **No interest will be accrued on these funds.** 

#### 7. Reporting

Two forms of project reporting are required under this Award, listed below. The DOLWD shall submit reports using the Commission's on-line Project Database System, available at <a href="www.denali.gov">www.denali.gov</a>. If there are technical limitations which may prevent the recipient from meeting this requirement, please contact the Program Manager listed in this agreement.

- a. **Progress Reports** shall be submitted on a quarterly basis. The first reporting period is June 15, 2009 through September 30, 2009, and quarterly thereafter. Reports are due within 30 days of the end of the reporting period. Progress reports shall include the following:
  - i. Total project funding, including both Commission funding and other project funding sources.
  - ii. The total project expenditures for the project as of the end of the reporting period, including both Commission and Other funding sources.
  - iii. Updated schedule and milestone information as identified in the Scope of Work.
  - iv. Narrative summary of the project status and accomplishments to date, any problems, overruns and delays, including any type of litigation related to the project, and address the following questions: is the project on schedule, is the project on budget, and what actions are planned to address any project problems.
  - v. For minor repair and renovation projects or other non-construction projects, dated pictures should be provided of before and after, or photos that are representative of the funded activity, to the extent possible. Photos shall be provided in a digital format as part of the on-line report. A short description of the activity and names of those in the photos shall also be provided.
- b. **Federal Single Audits** shall be submitted annually, when required. In accordance with OMB Circular A-133, which requires [subpart 200] "Non-Federal entities that expend \$500,000 or more in a year in Federal awards shall have a single or program-specific audit conducted for that year in accordance with the provisions of this part [subpart 205]. The determination of when an award is expended should be based on when the activity related to the award occurs."

Recipients shall also submit single audits to the Federal Clearinghouse as designated by OMB. Information can be found on the following web-site: <a href="http://harvester.census.gov/sac/">http://harvester.census.gov/sac/</a>

c. In addition to reporting quarterly, DOLWD shall meet twice annually with the Commission to report and discuss lessons learned, community and regional collaboration, job connectivity and specific measurements/outcomes that are currently implemented.

#### 8. Project/Award Close-Out

The project close-out report shall be completed within 90 days of the end of the Award performance period or within 90 days of the completion of the project, whichever is earlier. Recipients must also draw down any remaining funds for expenditures incurred under this award during this 90-day period.

The project close-out report shall be submitted on-line through the Commission's on-line Project Database System, available at <a href="www.denali.gov">www.denali.gov</a>. The project close out will require the recipient to submit the following information:

- a. Final data for each item listed in paragraph 7(a) "Progress Reports."
- b. Final project expenditures itemized by the following categories: planning & design; materials & equipment; freight; labor; project administration/overhead; and other expenses.
- c. Acknowledgement of support: For all non-construction projects, the Award recipient shall include an acknowledgement of the Government's support for the project(s) developed under this Award. Where appropriate, the DOLWD will identify the Commission's financial support for the DTF and Commission-directed training projects in printed material, reports, advertisements, announcements, requests for proposals or other correspondence. Costs associated with this requirement shall be paid out of the administrative funding received by the DOLWD from the Commission.

### 9. Public Policy Laws and Assurances

Award Recipients are required to comply with the public policy laws and assurances on Standard Forms SF 424b (non-construction projects). Some of the laws are highlighted below for your reference.

No portion of this award may be used for lobbying or propaganda purposes as prohibited by 18 U.S.C. Section 1913 or Section 607(a) of Public Law 96-74.

Project level environmental reviews in accordance with the National Environmental Policy Act (NEPA) and the National Historic Preservation Act (NHPA) are required for each project undertaken with Commission funds.

## 10. Non-Compliance with Award Conditions

Recipients not in compliance with the terms and conditions of this Financial Assistance Award will be notified by the Denali Commission. The Denali Commission will work with the recipient to identify the steps necessary to bring them back into compliance, and will establish an appropriate time frame for the corrections to be made. If the corrections have not been made by the deadline, the Denali Commission reserves the right to either suspend or unilaterally terminate the Financial Assistance Award for non-performance.

## 11. Program Manager, Financial Manager & Other Contact Information

Denali Commission	Department of Labor and			
	Workforce Development			
Karen Johnson	Roger Foisy			
Program Manager	Project Manager			
510 L Street, Suite 410	1016 W. 6 <sup>th</sup> Ave, Suite 205			
Anchorage, AK 99501	Anchorage, Alaska 99501			
Phone: 907-271-3036	Phone: 907-269-4647			
Fax: 907-271-1415	Fax: 907-269-4661			
E-mail: karenj@denali.gov	Email: roger.foisy@alaska.gov			
Mariah McNair	Chari Henton			
Grants Administrator	Financial Contact			
510 L Street, Suite 410	1016 W. 6 <sup>th</sup> Ave, Suite 205			
Anchorage, AK 99501	Anchorage, Alaska 99501			
Phone: 907-271-2367	Phone: 907-269-3745			
Fax: 907-271-1415	Fax: 907-269-4661			
E-mail: mmcnair@denali.gov	Email: chari.henton@alaska.gov			
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